

Privacy Policy

Last Updated 05/15/2013

Our Commitment to Privacy

Your privacy is important to us. Our ongoing commitment to the protection of your privacy is essential to maintaining the relationship of trust that exists between Kansas City Volunteer Lawyers and Accountants for the Arts (“KCVLAA”) and all of the nonprofit organizations, individuals, partners, sponsors and other visitors to the site. This Privacy Policy is intended to help you understand KCVLAA’s information security practices.

The Information We Collect

You may have accessed KCVLAA’s website directly, the home page of which is located at <http://www.kcvlaa.org/> (“Website”).

This Policy applies to all personally identifiable information you submit to KCVLAA through the Website. It does not apply to any information you submit to KCVLAA via fax or mail.

At this time, KCVLAA does not collect any information directly through the Website. However, we may in the future solicit and collect information directly through the website (“Information”).

KCVLAA reserves the right, at any time, to revise this Privacy Policy and/or change the extent of the Information it collects from you without notice. Any such revisions will be signified by changing the last updated date at the top of this page. Your continued use of the Website following the posting of the revisions to this Privacy Policy will mean your acceptance of the revisions.

Your access to the website is hereby deemed acceptance of KCVLAA’s practices described in this Privacy Policy. All information shared by you with KCVLAA through the Website is subject to the provisions of this Privacy Policy and to KCVLAA’s Conditions of Use, which are hereby incorporated herein.

KCVLAA does not intend to collect or maintain information from users actually known to be under the age of 13, and no part of KCVLAA’s website is structured to attract anyone under the age of 13.

How We Use Information

KCVLAA uses the Information it collects about you to facilitate providing information and/or services to you by KCVLAA, and/or KCVLAA authorized third parties. Such services may include, but are not limited to, weekly calendar event e-mails, newsletters and event announcements.

Please be aware that, to the extent required to provide our services, KCVLAA may share your Information with individuals, nonprofit organizations, or KCVLAA authorized third parties, as applicable.

In addition, KCVLAA may share aggregate information about you with certain third parties to continue to improve its services to you. This information shows user activity as a whole rather than on an individual basis and cannot be used to individually identify you.

Further, KCVLAA may release your Information to appropriate governmental authorities where release is required by law (for example, a subpoena) or by a regulation, or is requested by a government agency conducting investigations or proceedings.

KCVLAA may also use your Information where it believes, in its sole discretion, that disclosing this information is necessary to identify, contact or bring legal action against someone (including yourself) who may have breached KCVLAA's Conditions of Use or who may be causing injury to or interference with (either intentionally or unintentionally) KCVLAA's rights or property, other KCVLAA users, or anyone else who could be harmed by such activities.

Third-party Access and Use

Occasionally, KCVLAA may hire third-party service providers to help it provide or improve the services it offers to you. Sometimes it is necessary for these providers to have access to the Information KCVLAA collects about you. In those cases, KCVLAA takes reasonable steps to ensure that these providers do not use or otherwise disclose any Information except for the purpose of fulfilling their service obligations to KCVLAA.

Use of Cookies

KCVLAA collect non-identifiable and personal information through the use of various technologies, including 'cookies.' You can set your browser to be notified before a cookie is received, and thereby have an opportunity to decide whether to accept cookies. If you decide to refuse cookies, you may not be able to view and/or access the Website and/or other third party websites as intended.

Accessing Another Website through KCVLAA

The Website contains links to other websites. KCVLAA is not responsible for the privacy practices or the content of such other websites.

How You Can Delete or Correct Your Information

You have the right at any time to cease permitting your Information to be collected, used or disclosed by KCVLAA, or to seek changes thereto, by contacting KCVLAA via e-mail [info@kcvlaa.org] or by mail [P.O. Box 413199, Kansas City, MO 64141-3199]. After processing such correspondence, KCVLAA will delete or modify, as applicable, your Information.

Our Commitment to Data Security

KCVLAA uses industry standard encryption technologies when transferring and receiving your Information, and maintains industry standard security measures in its physical facility to protect against the loss, misuse or alteration of your Information collected by KCVLAA.

However, since Internet transmissions cannot be made absolutely secure, KCVLAA shall not be liable for unauthorized disclosure of personal information due to no fault of KCVLAA including,

but not limited to, errors in transmission and unauthorized acts of third parties.

If you have created a registered account on the Website and have secured it with a password, you must take care not to divulge your password to anyone. KCVLAA will never ask you for your password in an unsolicited phone call or e-mail. You are responsible for maintaining the secrecy of your passwords and any account information saved or transmitted outside of KCVLAA's systems.

In the unlikely event that KCVLAA undergoes a sale or transfer of all or substantially all of its assets, the acquiring entity will be subject to this Privacy Policy in its use of your Information. In addition, in the further unlikely event that KCVLAA is adjudicated bankrupt or insolvent (a) there will be no further use or disclosure of your Information by KCVLAA and (b) your Information will be destroyed. In addition, there will be no use or disclosure of your Information by any entity that acquires assets of KCVLAA pursuant to such bankruptcy or insolvency proceedings.

Sample Policies

KCVLAA encourages artists and arts organizations to include privacy statements on their websites. Guidance on drafting a policy can be found on the [On-Line Privacy Alliance](#) site.